



BROOKTON DISTRICT HIGH SCHOOL

SCHOOL BOARD MEETING MINUTES 4 JUNE 2025

DATE:	4 June 2025	CHAIRPERSON:	Danielle Gault
TIME:	7:04 pm BDHS Library	MINUTE SECRETARY:	Mel Browne
ATTENDEES:	Staff Representatives: Kristy Dewson Hall (Principal), Donelle Fox (Deputy Principal), Ashan Alwis (teacher), Mel Browne (MCS). General Community Representatives: Christina Pech (P&C), Cr Beryl Copping (Shire), Charlene Hayden; late 7:12pm (Seabrook). A Member of Another Association: Rev Philip Raymont. Parent Representatives: Danielle Gault, Gemma Bassett, Skye Fisher		
APOLOGIES:			

	ITEM	LED BY	DISCUSSION / PROGRESS / REPORT	ACTION & TIMELINE
1.		DG	1.1 Welcome	
2.	Previous Meeting Minutes		2.1 That the Minutes of the School Board held on 12 th March 2025, be accepted as a true and correct record, and signed by the Chairperson. Separately attached. With the on correction; Appoint Chairperson was unresolved. MOVED BY: DG SECONDED BY: BC 2.2 Appoint a Chairperson for 2025. DG nominated and accepted. MOVED BY: KDH SECONDED BY: GB	
3.	Business Arising (from previous minutes)	MB	3.1 Member Training 3.2 Statement of Expectation 3.3 Code of Conduct to be signed 3.4 Terms of Reference	Ongoing Ongoing Ongoing Ongoing
4.	P&C	CP	4.1 P&C Report. Attached Page 2.	

5.	Principal's Report	KDH	5.1 Principals Report. Attached Page 3. 5.2 Strategic Plan 2025–2027 (Draft). Separately Attached. Noted. Request to be published on facebook and dojo. 5.3 Annual Report 2024 (Draft). Separately Attached. Noted. Request to be published on facebook and dojo when completed. 5.4 Funding Agreement for schools 2025. Attached Page 5. Signed and noted.	
6.	Finance Report	MB	6.1 Reserve Balances: \$72 984.85 as of 31/05/2025. Noted. 6.2 Operational One Line Budget Statement. Attached Page 22. Noted.	
7.	General Business / Members Report	MB GB	7.1 Suggested Board Meeting Dates for 2025 - T3 Wednesday Week 7, 3rd September 2025 (open board meeting, open to the public) The following to be decided upon at our next meeting: - T4 Wednesday Week 4, 5th November 2025 - T4 Wednesday Week 8, 3rd December 2025 7.2 OTMS is on Sat March 28 2026. The committee is wanting to engage with the school.	

NEXT MEETING:	Wednesday 3 Sept 2025	MEETING CLOSED:	8.48pm	SIGNED: (CHAIRPERSON)		DATE:	3/9/25
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