



BROOKTON DISTRICT HIGH SCHOOL

SCHOOL BOARD MEETING MINUTES 3 SEPTEMBER 2025

DATE:	3 September 2025	CHAIRPERSON:	Danielle Gault
TIME:	7:00 pm BDHS Library	MINUTE SECRETARY:	Bec Eva Acting MCS
ATTENDEES:	Staff Representatives: Kristy Dewson Hall (Principal), Donelle Fox (Deputy Principal), Ashan Alwis (teacher), Bec Eva (Acting MCS). General Community Representatives: Christina Pech (P&C), Cr Beryl Copping (Shire), Seabrook Representative. No seabrook rep A Member of Another Association: Rev Philip Raymont. Parent Representatives: Danielle Gault, Gemma Bassett, Skye Fisher		
APOLOGIES:	Mel Browne		

	ITEM	LED BY	DISCUSSION / PROGRESS / REPORT	ACTION & TIMELINE
1.		DG	1.1 Welcome	
2.	Previous Meeting Minutes		2.1 That the Minutes of the School Board held on 4 th June 2025, be accepted as a true and correct record, and signed by the Chairperson. Separately attached. MOVED BY: Danielle Gault SECONDED BY: Phillip Raymont	
3.	Business Arising (from previous minutes)	MB	3.1 Member Training – email has gone out. 3.2 Statement of Expectation – awaiting the Director General 3.3 Code of Conduct to be signed 3.4 Terms of Reference 3.5 Publish Strategic Plan and Annual Report on Facebook & Dojo 3.6 The OTMS committee is wanting to engage with the school for the 2026 show. GB to liaise.	Ongoing Ongoing Completed Completed Completed Ongoing
4.	P&C	CP	4.1 P&C Report. Attached. Kris reported she is happy to have such an active P&C and thanked them.	
5.	Principal's Report	KDH	5.1 Principals Report.	

			Investigate Compass add ons: scheduling, reporting and SEN Report Meetings. Budget discussed. All agreed. Online reports trial to commence. Providing printing is continued as an option. All agreed. CRC provides free printing for government needs. Dojo to be retired at the end of the year replaced by Compass. All agreed. New communications policy to be well advertised by the school.	KDH
6.	Finance Report	MB	6.1 Reserve Balances: \$103 527.85 as of 31/08/2025. Noted. 6.2 Operational One Line Budget Statement. Noted.	KDH
7.	General Business / Members Report	MB	7.1 Remaining Board Meeting Dates for 2025 <ul style="list-style-type: none"> • T4 Wednesday Week 7, 26th November 2025 Email to follow up with approvals if needed for SDD 2025 plus also Fees and booklists. Next Meeting held in gallery of Bedford Arms as Library will be used for TLG. Make booking.	

NEXT MEETING:	Wednesday 26 Nov 2025	MEETING CLOSED:	9.27pm	SIGNED: (CHAIRPERSON)		DATE:	3/12/25
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