BROOKTON DISTRICT HIGH SCHOOL

SCHOOL BOARD MEETING MINUTES 04 MARCH 2026

DATE:	04 March 2026	**CHAIRPERSON:**	Danielle Gault
TIME:	BDHS Library 7:03pm	**MINUTE SECRETARY:**	Mel Browne MCS
ATTENDEES:	**Staff Representatives:** Kristy Dewson Hall (Principal), Ashan Alwis (teacher), Mel Browne (MCS). **General Community Representatives:** Christina Pech (P&C), Cr Beryl Copping (Shire). **A Member of Another Association:** Rev Philip Raymont. **Parent Representatives:** Danielle Gault, Gemma Bassett, Skye Fisher.		
APOLOGIES:			

	ITEM	LED BY	DISCUSSION / PROGRESS / REPORT	ACTION & TIMELINE
1.		DG KDH	1.1 Welcome 1.2 Appoint a Chairperson for 2026. BC nominated DG. DG accepted the nomination. PR seconded the nomination. Accepted. Unopposed.	
2.	**Previous Meeting Minutes**		2.1 That the Minutes of the School Board held on 3rd December 2025, be accepted as a true and correct record, and signed by the Chairperson. Separately attached. **MOVED BY: BC** **SECONDED BY: GB**	
3.	**Business Arising** (from previous minutes)	MB	3.2 Kris Dewson Hall will advertise for a sub-committee for the Pre Primary 50-year anniversary. To be held Friday 16th October week 1 term 4. By term 2 Board meeting we hope to have a clear plan. All agreed a targeted approach will be best to recruit a sub-committee.	Ongoing
4.	**P&C**	CP	4.1 P&C Report. There may be a conflict of interest for volunteers time between Interschool swimming carnival 27/3 and the OTMS set up ready for 28/3. KDH to consider moving the date if required.	KDH

5.	**Principal's Report**	KDH	5.1 Principals Report. - discussion around the two-way science and communicating to parents - compass and the debate: too much communication vs not enough communication - Mel to investigate loading the Voluntary Contributions on as a canteen item or an event for ease of payment - Kris to re-work the uniform stance and consequences - Arrange advert with all SDD days & non-school attendance days listed for the year - Opportunity to put a resources tab on the parent side of compass 5.2 Statement of Expectation. The Statement of expectation makes clear the expectations and responsibilities of schools and the Department in student achievement and progress. The existing Statement of expectation template is current until the long-term strategic plan is released. If the Principals is remaining at your current school, you don't need to complete another Statement of expectation. 5.3 Review & Sign the Code of Conduct. 5.4 Terms of Reference. No changes from the 2025 Terms have been recommended to date. To be endorsed by the School Board.	
6.	**Finance Report**	MB	6.1 Reserve Balances: $75 226.85 as of 25/02/2026. Noted. 6.2 Current Budget (Cash Budget tool). Like 2025 budget with an emphasis on regular whole school replacement programs (ie furniture), updates (painting) and reserves. Whilst catering for increased numbers in the high school. Noted 6.4 Financial topics for discussion. - Science Room Door Building Permit expected within 2-4 weeks - Dust Extractor woodwork shop - Home Ec flooring - Coles grant and shade house - Spending on P&C projects - Compliance around 2026 budgets and HR - Ensuring there are enough planning & reserves for future work - Budgets are adopted by DOE on 1st April each year. Other school statements will be available after this date.	

7.	**General Business / Members Report**	MB	7.1 Board Meeting Dates for 2026. Agreed by the Board. • T2 Wednesday Week 6, 27 May 7:00pm start. • T3 Wednesday Week 6, 26 August, open to the public. 7:00pm start. • T4 Wednesday Week 7, 25 November. 6:00pm Start. 7.2 Breakfast Club parent request. Concerns around the supply of juice and the sugar content.	

NEXT MEETING:	Wednesday 27 May 2026	**MEETING CLOSED:**		**SIGNED: (CHAIRPERSON)**		**DATE:**	26/5/26